

INDIANA DATA AND COMMUNICATIONS SYSTEM

COMMITTEE MEETING

March 15, 2005

The IDACS Committee met on Tuesday, March 15, 2005 at 10:00 a.m., at the Indiana State Police Indianapolis Post # 52, with the following members in attendance:

Major Dan Meek
Major Anthony Sommer
Captain Ray Benn
Sheriff Tom Debaun
Chief Timothy Viles

Linda Adams
Jamalyn Bogan
Mike Dearing
Dennis Eaton
Mike Robbins (Proxy for Don Kottlowski)
Cindy Snyder

Advisory members present:

Sergeant John Clawson
Sergeant John Richards
Carrie Hampton

OPENING COMMENTS

Chairman Meek called the meeting to order at 10:00 a.m., with a quorum present.

The Chairman made some general comments regarding the system and some of the things coming up in the near future. As everyone knows, the cutover to the new system on a permanent basis was last June. Along the way, there were miscellaneous components and screens that were not activated or needed some edits or modifications. Some have been resolved and some of it has built up. You are now working on Version 1.0 on the Omnixx Client. In early April we will be bringing everyone up to Version 2.4, with quite a few enhancements and additions and the system will be a little more robust than it is presently. Some of the Trainers and Systems people will be addressing some of this later in the meeting. For those Agency Coordinators who are here, the IDACS Trainers are in the back of the room and will have the CD and the instructions on what you will need to do. You can pick them up from the Trainers as you are leaving the meeting. When April comes around, that application will already be residing on your system and we can get you converted over to the newest version of Omnixx. We will either send the CD's out, or visit agencies, or folks will come to us, but we will get the materials out to the others who will need it.

Chairman Meek had just returned from the Regional Working Group meeting, of which he is the state's coordinator, that meets a couple of times a year. A couple of things they talked about were issues

revolving around Homeland Security, being able to share information in a shared type of database. He foresees old FBI applications trying to be resurrected, but he also sees the NCIC system being utilized in other ways, maybe even with other non-law enforcement agencies. He will have more information when they make some policy decisions. Another item, which goes down to the foundation of what we are doing in Indiana, is the idea of standardization for everything from applications, to system configurations, to network set-ups, to userid's and passwords, etc. We are going to find ourselves more and more, in the very near future, being tasked with being able to communicate and share information with other states, counties, cities, locals, town marshal's, etc. in an efficient way.

CORRECTIONS/ADDITIONS TO MINUTES OF THE DECEMBER 7, 2004 MEETING

Cindy Snyder made a motion, seconded by Timothy Viles, to accept the minutes as written. The motion passed unanimously.

OLD BUSINESS

Dennis Eaton gave a few comments on CPI. Their activities are more maintenance mode and they fix problems daily that are forwarded to them that you have reported to us. One of the things they are about to implement is some NCIC changes the first Sunday in April. NCIC will put into place some PO changes, the Parts File gets a vehicle year field, and some of the other files, they are taking some of the required dates and making them "optional". You will see more of that information in some upcoming correspondence to you. The biggest change is an Identity Theft File, a brand new file NCIC will put in place. We are not 100% sure how we are going to deploy it yet, that will take some major changes to both the system and Omnixx itself.

The biggest part of his presentation is the Datamaxx upgrade; the long awaited improvement to your desktop client, the portion of IDACS that you see every day. A summary of the most important parts of the upgrade follows.

IDACS 2000 Upgrade

The most important aspect of this install, as differing from the initial install and the last upgrade, is that V2R4 will install from a CD, or compact disc. The IDACS Trainers will shortly be distributing CDs at IDACS Area Meetings. You need to be sure to attend the meeting to get a copy of the CD for your agency. If you cannot make the meeting, please send a letter to the IDACS Section requesting one by mail. However, there is no guarantee that you will receive it in time for the conversion; so making it to your area meeting will be best.

Installing the CD

Once you get the CD, keep it in a safe place until someone from the IDACS Section contacts you the week of the install. There is a "ReadMe.txt" file on the CD that your desktop technician **MUST** read as soon as possible. The file contains key items, such as a change in Network Address for Omnixx 2.4, and others, that may need to be attended to by your network/firewall technician, ahead of any installation and usage. Make sure you browse and locate the file on the CD, print it and complete any necessary pre-work steps, ***But, DO NOT PERFORM THE INSTALLATION UNTIL YOU ARE EXPLICITLY TOLD TO DO SO.*** The CD modifies critical components of your Omnixx

Desktop client, and installing it early may cause you to lose service. The IDACS Section will conduct the install over about a two-week period, and you will be notified a few days in advance when your turn will be. On the day and time you are scheduled to install the new version, someone from IDACS will call you and walk you through the process. ***Please, have a competent computer technician available when the IDACS Section calls to walk you through the install.***

The Chairman wanted to remind agencies that a lot of the questions they call in with are on the Bulletin Board and operators should refer to it. A great idea would be, when you have the time, pull up the Bulletin Board and check the additions that have been made to it, it can be printed, if you wish to do so. A lot of times if you can refer to these resources when you have a problem; that same question has probably been asked before, and you could march right through it. That would also save you the time of needing to call for information on what to do.

NEW BUSINESS

IDACS Committee Chairman Report

New Agencies/Additional Terminals Approved

After receiving favorable recommendations from the System Security Officers and the System Coordinator, the following additional terminals and new terminal agencies have been approved. (See the enclosed attachments to the minutes due to the number involved).

Terminal Operators Approved

After receiving favorable recommendation from the System Coordinator, the Chairman approved seventeen (17) IDACS operators with an arrest record. The decision was based on there being no felony convictions.

IDACS Coordinator Report

Mike Dearinger reminded the agencies about the upcoming NCIC Audit. The agencies being audited; should have been contacted by the FBI by now. The main files they will be looking at will be the Sex Offender and Protective Order files. They will be here the week of April 4 – 8, 2005.

Mr. Dearinger added some comments about the Bulletin Board. There is a lot of information on it, like information about this meeting, the next meeting notice will be on there twenty-five (25 to thirty (30) days prior to the meeting. We use this now so we do not need to send out “all stations”, it keeps the system a lot cleaner and it works quicker this way.

Chairman Meek addressed the issue of the Sex Offender file. For whatever reason, the Sheriff's Association could not get the vendor to accurately or effectively create an application that would cause there to be single entry, so there would be information that would feed off into the Sheriff's application and NCIC. What happened is, not checking the numbers today, in the Sheriff's database there is 8,000 and some odd sex offenders that are registered in Indiana. In NCIC for

Indiana, there are around 2,000 sex offenders registered. That means if someone for the Sheriff's Department pulls someone over and runs him, they are probably going to find that person, if he is registered. If a local, town marshal or state police or somebody from a surrounding state, runs that person on NCIC, chances are every fourth (4th) sex offender will be identified from that operator running that particular information. Speaking on behalf of all the kids in Indiana and on behalf of NCIC, he is appealing for everyone to help out with dual entry for a period of time. Both systems are extremely important and valuable, but when there is that kind of disparity in the number of records, in one compared to the other, there is an issue.

IDACS Security Officer's Reports

Sgt. John Clawson reported two (2) agencies; Johnson County Sheriff's Department was given a Notice of Violation due to entries not supported by documentation and Clark County Sheriff's Department, who had several problems. Both Sgt. John Richards and he went to Clark County and helped get them straightened out on some things. Clark County is like a lot of other counties that have financial issues and don't feel like they can adequately take care of their IDACS stuff.

Sgt. Richards reported one (1) agency with a violation, Lake County Sheriff's Department, for improper use of Triple I. They had an officer who ran himself.

AREA REPRESENTATIVE'S REPORTS

Area I Jamalyn Bogan – They held a meeting on March 11th and thirty- four (34) people representing twenty-nine (29) agencies attended. IDACS Trainers Vivian Nowaczewski and Kelly Dignin were present at the meeting. The system upgrade was discussed in as much detail as possible. Everyone who attended received an upgrade CD. Vivian and Kelly answered general questions and concerns.

Area II Cindy Snyder – Their meeting was December 28th and had four (4) people present. The main concern was the score on the testing.

Area III Linda Adams – A meeting has not been scheduled as yet.

Area IV Deborah Cook – Unable to attend this meeting due to a schedule conflict.

Area V Vacant (Chairman – a meeting will be scheduled to elect an Area V Representative)

OTHER NEW BUSINESS

Linda Adams asked if the Bulletin Board information could be emailed, not IDACS information, the general Bulletin Board information across their local network? Dennis Eaton stated we would need to look what the current rules are for dissemination of system information to see whether that would be considered system information. It would be considered like an electronic fax machine, the same rules that have been set; that the media transmitting it is secure and is encrypted. Are you positive that as the sender, that who is going to see it, is actually authorized to see it. Chairman

Meek stated he would look it up in the Policy Manual this afternoon and they will put it on the Bulletin Board.

Cindy Snyder was asked about a new database that gets the iris of the eye on children scanned. There is supposed to be grant money and they also said, possibly tied to IDACS and NCIC with a database. The Chairman stated that last week at the Regional Working Group meeting, it was not mentioned. He will look into it when he gets a chance.

Kelly Dignin reminded about the new Newsletter and that “**Trainer**” for the operators will be shut off during the upgrade. Any agency that has an operator expiring in April will need to take the test before April 9th. Also, your “password” if it expires during the upgrade – it will be out until the end of the upgrade.

Cindy Snyder suggested a message be sent for all agencies “to look at the Bulletin Board for important information” (regarding the above) because she re-stated that people are not looking at the Bulletin Board.

The Chairman reiterated, this is exactly why operators need to get in the habit of looking at the bulletin board for important information and again reminded everyone who is attending the meeting to go back and remind everyone to start using it.

GENERAL DISCUSSION

None

AUDIENCE QUESTIONS/COMMENTS

One visitor asked how long will it take for the upgrade and if they should do their Validations before the April date. Mr. Eaton stated the upgrade does not involve any changes to Validations. The software install in the upgrade, using the CD, will take approximately one (1) hour. Basically you will get about 90% of what you need from the CD, however, when the log-in occurs at the web-server, it still has to check Version Business Rules. Don’t be too overly concerned about it unless you are an agency that many, many devices.

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Another question was, how would the upgrade affect the MDT Servers? Mr. Eaton answered it would not affect them.

Vivian Nowaczewski, an IDACS Trainer, reminded that effective immediately, you would be required to change your password every ninety (90) days, instead of sixty (60) days. NCIC states ninety (90) days and we are trying to standardize as much as we can to mirror everything that’s out there so there will be no issue with the Fed’s. This was effective yesterday, March 14th.

ADJOURNMENT

There being no further questions or comments, the Chairman adjourned the meeting.

The next meeting will be Tuesday, June 7, 2005, (10:00 a.m.) at the Indiana State Police Post (D #52), 8500 East 21st Street, Indianapolis, IN.

Attachments

Opening Comments

Introduce New Area V Representative?

Introduce Major Anthony Sommer

Old Business

See Agenda

New Business

New Agencies/Additional Terminals

After receiving favorable recommendations from the System Security Officer and the System Coordinator, the following new terminal agencies and additional terminals have been approved.

Hand out, due to the number of New Terminal Agencies and Additional Terminals.

Terminal Operators Approved

After a receiving favorable recommendation from the System Coordinator 17 IDACS operators with an arrest record have been approved. The decision was based on there being no felony conviction.

NEW TERMINAL AGENCIES

<u>ORI</u>	<u>Agency</u>	<u>Number of Workstations</u>
IN002017G	U.S. Probation Ft. Wayne	1
IN049065C	Dept of Correction Headquarters	4
IN049075C	Women's Prison	2
IN071017G	U.S. Probation So. Bend	1

NEW AGENCY – Mobile Data Device Only

<u>ORI</u>	<u>Agency</u>	<u>Number of MDD's</u>	<u>Behind Regional Center</u>
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ADDITIONAL WORKSTATIONS

<u>ORI</u>	<u>Agency</u>	<u>Number of Workstations</u>
INBMVAV04	Bureau of Motor Vehicles	5 in Operations
IN018013N	Delaware Co. RDC	1 in IDACS Coordinator's Office
IN023013N	Fountain Co Reg. Disp.	1 in Dispatch
IN0290000	Hamilton Co Shf	3 in Dispatch 3 in Squad Rm <u>1</u> in Investigaitons
	Total	7
IN0300000	Hancock Co Shf	1 in IDACS Coordinator's Office
IN0340100	Kokomo PD	1 in Dispatch <u>1</u> in IDACS Coordinator's Office
	Total	2
IN0450900	Hobart PD	3 in Records <u>2</u> in Investigations
	Total	5
IN049075C	Indiana Women's Prison	2
IN0491900	Cumberland PD	1 in Investications
IN0790000	Tippecanoe Co Shf	1 in IDACS Coordinator's Office
IN0840000	Vigo Co Shf	1 for MDD testing

Behind The Fort Wayne Regional Computer Center

Behind The Evansville Regional Computer Center

<u>ORI</u>	<u>Agency</u>	<u>Number of Workstations</u>
IN0820100	Evansville PD	1 in Motor Patrol, RM 132, Headquarters <u>2</u> in Roll Call RM 114, Headquarters
	Total	3

Behind The Hammond Regional Computer Center

<u>ORI</u>	<u>Agency</u>	<u>Number of Workstations</u>
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Behind The Indianapolis Regional Computer Center

<u>ORI</u>	<u>Agency</u>	<u>Number of Workstations</u>
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IN0490100	Beech Grove PD	7 in the Detective Bureau
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IN0490200	Lawrence PD	1 in the Records Division
IN0493800	MECA	1 in J. Redfern's Office Term. ID ME 4 7 1 in Aggie Sgro's office Term. ID ME 0 9 2

MDD Agency behind the Indianapolis Regional Computer Center

<u>Agency</u>	<u>ORI</u>	<u>Number of MDD's</u>
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<u>ORI</u>	<u>Workstation ID</u>	<u>Number of Workstations</u>
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IN0490004	MRSOSHXR	Criminal Intelligence N. Shadeland Ave.
IN0493800	MRSOSHDL	Dispatch
IN0490003	MRSOSHGS	Financial Crimes
IN0490003	MRSOSHWZ	Financial Crimes

NEW MOBILE DATA AGENCIES

<u>ORI</u>	<u>Agency</u>	<u>Number of MDD's</u>
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IN0500101	Bremen PD	6
IN0320201	Danville PD	17
IN0710008	St. Joesph Co Shf	60
IN0920001	Whitley Co Shf.	6

Additional Mobile Data Devices

<u>ORI</u>	<u>Agency</u>	<u>Number of MDD's</u>
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IN0450801	Highland PD	13
IN0451003	Munster PD	1

Non-Terminal Agencies Requesting Mobile Data Devices

<u>ORI</u>	<u>Agency</u>	<u>Number of MDD's</u>
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Terminal Agencies that have become non-terminal agencies.

IN0830100	Clinton PD	Effective 1/13/05 behind the Vermillion Co Shf.
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